

<i>900 exercises in vocational communication</i>	<b>Notes for teachers</b>	<b>B3 / 32</b>
<i>General aim</i>	<b>B: Find out / collect information</b>	
<i>Level of difficulty</i>	3	
<i>Intermediate aim</i>	<b>3: Use information</b>	
<i>Operational aim</i>	<p><b>2: Analyse and use the specific sections in the press.</b>  Secondary aims:  <u>B3/32-1.0: Read the ads in a local newspaper.</u>  1.1: Find your way around a local newspaper  1.2: Read housing advertisements  1.3: Read job offers  1.4: Read abbreviations  1.5: Write abbreviations  1.6: Read the abbreviations in the small ads (Summing-up ex.)  <u>B3/32-2.0: Read a magazine</u>  2.1: Read the table of contents of a magazine  2.2: Read the car section of a magazine  2.3: Read the film section of a magazine</p>	
<i>Pre-requirements</i>	None	
<i>Number of exercises</i>	<b>B3/32-1.0: 6 exercises</b> <b>B3/32-2.0: 3 exercises</b>	
<i>Summing-up exercise</i>	<b>B3/32-1.6</b> <b>B3/32-2.3</b>	
<i>Comments</i>	Materials needed: <ul style="list-style-type: none"> <li>• Local newspapers, usually free</li> <li>• Magazines on different subjects to adapt exercise B3/32-2.1</li> </ul>	

<i>900 exercises in vocational communication</i>	<b>Exercise</b>	<b>B3 / 32 – 1.1</b>
		<b>Eval.:</b>

**Find your way around a local newspaper**

**You have in front of you a newspaper that comes out every week in a town near you.**

**You are going to read this newspaper in order to do the following research.**

**Read the situation that is described and note down the page(s) where you can find what is requested.**

- 1- Mr Dayton wants to place an ad in this newspaper to sell his motorbike. How can he send his ad to the newspaper?

Page(s):  
.....

- 2- Ms Bowman would like to remarry, she needs to find the perfect man.

Page(s):.....

- 3- Mario is looking for a fairly cheap second-hand car.

Page(s): .....

- 4- Sally would like to buy a printer for her computer, not too expensive.

Page(s): .....

- 5- Write the numbers of all the pages where you can find advertisements to do with housing.

Page(s): .....



Look at the answers for B3 / 32 – 1.1



Situations	Page(s)
1	
2	
3	
4	
5	

Read the housing ads



**You are looking for a flat to rent. You would live there with 2 friends.  
Your maximum budget, including heating, etc., is 500 €.  
Which of these ads might interest you?**

- 1- Read the ads and underline those which correspond to what you are looking for.
- 2- Some of the ads that you have selected are incomplete: the price, the number of rooms, the telephone number, or the address are not given. Put a “?” next to these ads, specifying what is missing. (For example: *Price?*)

Flat to let. 2 beds, bth, recep, kit. Folkestone centre. 01303 785698	Folkestone ctre fm stn, f/floor flat, 44 Commerce St, 3 beds, avail now, 500€pcm. Perf cond. 01303 324367	To let, flat, 43 Lilac Rd, 1 bed, shower, 2 <sup>nd</sup> fl, sml kit. 350€pcm. Avail now. 01303 563244
Flat in Wells St, 3 bd, bthrm, sep WC, kit, sth facing balcony. Avail. fm 1/4/08. 01495 452185	To let flat in Wolf St, 2 beds + study, kit, bthrm, avail 1 May, 420€pcm, 01456 327794	To let, new flat, bdrm, f/fitted kit, bthrm, 2wc, recep, free 4 April, 400€pcm 01435 445698
C’bury on Gt Stour, flat 3 bedrms, kit, bth+ sep WC, 490€ pcm. 01304 342266	Town centre, luxury 2-bed flat, kit, bth, tel, lift. free 1/06/07	Lge 3-bed flat, kit, bthrm, 2 WC. Avail now 01304 325587

Look at the answers for B3/32–1.2



Flat to let. 2 beds, bth, recep, kit. Folkestone centre. 01303 785698	Folkestone ctre fm stn, f/floor flat, 44 Commerce St, 3 beds, avail now, 500€pcm. Perf cond. 01303 324367	To let, flat, 43 Lilac Rd, 1 bed, shower, 2 <sup>nd</sup> fl, sml kit. 350€pcm. Avail now. 01303 563244
Flat in Wells St, 3 bd, bthrm, sep WC, kit, sth facing balcony. Avail. fm 1/4/08. <b>Tel?</b>	To let flat in Wolf St, 2 beds + study, kit, bthrm, avail 1 May, 420€pcm, 01456 327794 <b>Street number?</b>	To let, new flat, bdrm, f/fitted kit, bthrm, 2wc, recep, free 4 April, 400€pcm 01435 445698
C'bury on Gt Stour, flat 3 bedrms, kit, bth+ sep WC, 490€ pcm. 01304 342266	Town centre, luxury 2-bed flat, kit, bth, tel, lift. free 1/06/07	Lge 3-bed flat, kit, bthrm, 2 WC. Avail now 01304 325587 <b>Price?</b>

**Read job offers**



**You are looking for a part time job and you have a computer.  
Here are the job offers found in this week's newspaper.  
Which of them might you be interested in?**

**1/** Suppl activ fr motivated pers. 01495  
342133

**2/** Earn acc to what you are worth. Put your PC to good  
use. 01476 346588

**3/** PLUMBEL seeks 1 qualified plumber to replace future retiree.  
▶ 3 yrs' exp. minimum.  
▶ Full time employment  
▶ Job security guaranteed for the right applicant

**4/** Wtd: indep. pers. email essential. Hours to suit. Trg given. 01456 347684 after 7pm

**5/** Manchester women's wear shop seeks  
f/t sales asst. Hard working, pleasant app.  
Exp. req'd. 5 days p/wk. 01478 360264

**6/** REST. Leeds seeks full time  
kitchen asst. 01273 337709

Look at the answers for B3/32-1.3

Read job offers



**You are looking for a part time job and you have a computer.  
Here are the job offers found in this week's newspaper.  
Which of them might you be interested in?**

**1/** Suppl activ fr motivated pers. 01495 342133

**2/** Earn acc to what you are worth. Put your PC to good use. 01476 346588

**3/** PLUMBEL seeks 1 qualified plumber to replace future retiree.

- ▶ 3 yrs' exp. minimum.
- ▶ Full time employment
- ▶ Job security guaranteed for the right applicant

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**6/** REST. Leeds seeks full time kitchen asst. 01273 337709

<i>900 exercises in vocational communication</i>	<b>Exercise</b>	<b>B3 / 32 – 1.4</b>
		<b>Eval.:</b>

### Read abbreviations

Practise reading the following abbreviations. Write the word in full in the right-hand column.

pcm	
ono	
ctre	
terr hse.	
wtd.	
perf cond.	
bthrm	
pers.	
f/floor.	
kit	
tel.	
bedrm	
recep.	
sep	
gdn.	
U/F	
3m	
CH.	
sml	
lge	
wk.	
pt. time	
activ.	
semi-det.	
fr	
indep.	
essen.	
exp.	
repl.	
trg	
bef	
aft.	

Look at the answers for B3/32-1.4

<b>pcm</b>	per calendar month
<b>ono</b>	or nearest offer
<b>ctre</b>	centre
<b>terr hse.</b>	terraced house
<b>wtd.</b>	wanted
<b>perf cond.</b>	perfect condition
<b>bthrm</b>	bathroom
<b>pers.</b>	person
<b>f/floor.</b>	first floor
<b>kit</b>	kitchen
<b>tel.</b>	telephone
<b>bedrm</b>	bedroom
<b>recep.</b>	reception room
<b>sep</b>	separate
<b>gdn.</b>	garden
<b>U/F</b>	unfurnished
<b>3mths</b>	3 months
<b>CH.</b>	central heating
<b>sml</b>	petit
<b>lge</b>	large
<b>wk.</b>	work
<b>pt. time</b>	part time
<b>activ.</b>	activity
<b>semi-det.</b>	semi-detached
<b>fr</b>	for
<b>indep.</b>	independent
<b>essen.</b>	essential
<b>exp.</b>	experience
<b>repl.</b>	replacement
<b>trg</b>	training
<b>bef</b>	before
<b>aft.</b>	after

Write abbreviations



Practise writing the following words as abbreviations.

per calendar month	
or nearest offer	
centre	
first floor	
bedroom	
bathroom	
kitchen	
semi-detached	
reception room	
separate	
garden	
terraced house	
3 months	
central heating	
perfect condition	
small	
large	
work	
part time	
person	
activity	
wanted	
unfurnished	
independent	
telephone	
for	
essential	
training	
experience	
replacement	
before	
after	

Look at the answers for B3/32-1.5



<b>per calendar month</b>	pcm
<b>or nearest offer</b>	ono
<b>centre</b>	ctre
<b>first floor</b>	f/floor
<b>bedroom</b>	bedrm.
<b>bathroom</b>	bthrm
<b>kitchen</b>	kit
<b>semi-detached</b>	semi-det.
<b>reception room</b>	recep.
<b>separate</b>	sep
<b>garden</b>	gdn.
<b>terraced house</b>	terr hse.
<b>3 months</b>	3mths
<b>central heating</b>	CH.
<b>perfect condition</b>	perf cond.
<b>small</b>	sml
<b>large</b>	lge
<b>work</b>	wk.
<b>part time</b>	pt time
<b>person</b>	pers.
<b>activity</b>	activ.
<b>wanted</b>	wtd.
<b>unfurnished</b>	U/F.
<b>independent</b>	indep.
<b>telephone</b>	tel.
<b>for</b>	fr
<b>essential</b>	essen.
<b>training</b>	trg
<b>experience</b>	exp.
<b>replacement</b>	repl.
<b>before</b>	bef.
<b>after</b>	aft.

Read the abbreviations in the small ads



Abbreviated form	Copy out the advertisement with the words in full
<b>Manchester</b> ctre to let magnif. 1 bedrm flat Fitted kit. bthrm recep. cellar gdn. off-st pkg. 420€pcm. 3mths deposit. 01485 877545	
<b>Leeds</b> 23 College St, flat to let, beds, bthrm, fitted kit. Lge recep. gas CH 500€pcm. 01981 233445	
<b>Family</b> seeks household help + childminding. w/ exp. Mon & Fri 3hrs aft. sch 01582 122112	
<b>Builder</b> seeks wk. tiling, ceilings. Driv. Lic D 01456 654321	
<b>Suzuki</b> Bandit 1200cc 1998 perf cond 38000km +access, 3750€ ono, 1 careful owner 07478 987654	

Look at the answers for B3/32-1.6



Abbreviated form	Copy out the advertisement with the words in full
<p><b>Manchester</b> centre to let magnificent 1 bedroom flat Fitted kitchen, bathroom, reception, cellar, garden off-street parking, 420 euros per calendar month 3 months deposit 01485 877545</p>	<p><b>Manchester</b> centre to let magnificent 1 bedroom flat fitted kitchen, bathroom, reception, cellar, garden off-street parking, 420 euros per calendar month 3 months deposit 01485 877545</p>
<p><b>Leeds</b> 23 College St, flat to let, 2 bedrooms, bathroom, fitted kitchen, large reception room, gas central heating 500 euros per calendar month 01981 233445</p>	<p><b>Leeds</b> 23 College St, flat to let with 2 bedrooms, bathroom, fitted kitchen, large reception room, gas central heating 500 euros per calendar month 01981 233445</p>
<p><b>Family</b> seeks household help + childminding, with experience, Monday and Friday for 3 hours 01582 122112</p>	<p><b>Family</b> seeks household help + childminding, with experience, Monday and Friday for 3 hours 082 12 21 12</p>
<p><b>Builder</b> seeks work tiling, ceilings Driving licence D 01456 654321</p>	<p><b>Builder</b> seeks work tiling and ceilings Driving licence D 01456 654321</p>
<p><b>Suzuki</b> Bandit 1200cc 1998 perfect condition 38000km + accessories, 3750 euros or nearest offer, 1 careful owner 07478 987654</p>	<p><b>Suzuki</b> Bandit 1200 cc 1998 perfect condition 38 000 Km + accessories, 3750 euros or nearest offer, 1 careful owner 07478 987654</p>

**Read the table of contents of a magazine**

**You have just moved into a pretty little house with a garden.  
You are looking for ideas...  
You buy the May edition of the magazine “House Beautiful”.  
You open it at the first page that shows *the table of contents* of the magazine.**

On the next page of this exercise, you will find the table of contents of the magazine. Read it and note down here the page number(s) where you could find ideas on:

- **How to arrange your patio: .....**
- **How to arrange your garden: .....**
- **How to live in your garden during the summer: ....**
- **An original way of renovating your façade: ....**
- **Restaurants where you can eat outside: ....**
- **New furniture: .....**
- **Interesting books: .....**



Go to the next page



## Open doors

- 54 Designers' secrets
- 56 Try it out
- 114 New building methods: a wooden façade
- 122 New building methods: a metal façade
- 130 Façade and patio: an interior journey
- 134 A steel cocoon

## Elsewhere

- 158 Little house in the green woods

## Dossier

- 69 Outdoors at last
- 70 Shopping: ideas for outdoor living
- 80 Terrace: relax in the sun
- 86 Terrace: colour beautiful
- 110 Restaurants al fresco

## Be Creative

- 30 Design your own ceramic dinner service

## Garden

- 94 Plant mosaics

## To see and do

- 8 To see: the Milan furniture exhibition
- 14 Calendar
- 16 Reading
- 156 Information "House Beautiful"
- 175 Information
- 178 Next month

Look at the answers for B3/32-2.1



Arranging your patio	p 80, p 86
Arranging your garden	p 158, p 94
How to live in the garden in summer	p 69, p 70,
An original way to renovate your façade	p 114, p 122, p 130, p 134,
Restaurants where you can eat outside	p 110
New furniture	p 8, p 10
Books to read	p 16
Various information	P 156, p 175

**Read the car section of a magazine**

You are thinking of buying a new car and would like some information about the interior comfort of some models.

You buy the magazine “Auto Motor” n°120.



Here is the page that deals with the types of cars you are interested in.

**PEUGEOT 106 XRD**

Relatively spacious inside, with a much better finish than the Peugeot 205, as well as remarkably low noise levels, the 106 is a pleasure to drive. More instruments would have been appreciated, as well a bigger foot-well providing more legroom for tall people.

**FIAT UNO DS**

The less than basic interior trim and the quality of the plastics, the lack of real comfort, very basic equipment and engine vibration on tick-over will put off many buyers. But for an inexpensive car, the inside is spacious and it is very easy to run.

**CITROEN AX CABAN D**

Definite improvement to the interior trim of the new generation AX. Good overall driving position, with foot rest, easy to find controls, plenty of space for storage or luggage and two vanity mirrors: the AX is definitely attractive! One regret: the rear-view mirrors are still difficult to adjust.

**VAUXHALL CORSA BEAUTY 1.5 D**

The lack of comfort takes away all the pleasure of the superb equipment. Even if it tries to stay young with its great instrument panel and attractive pricing, the Corsa suffers from its old design features: rough suspension, limited space and old-fashioned interior fittings.

**RENAULT CLIO RL 1.9 D**

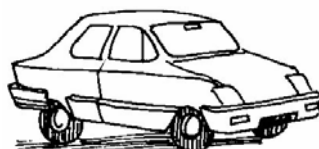
In spite of all its qualities, it is definitely under-equipped. The little Renault is almost totally devoid of trimmings. But it is comfortable and the soundproofing are excellent, which makes up for the rest.

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<i>900 exercises in vocational communication</i>	<b>Exercise</b>	<b>B3 / 32 – 2.2</b>
		<b>Eval.:</b>

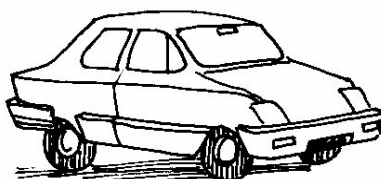
**Make a comparison using this double entry table:**

	+	-
<b>Peugeot 106 XRD</b>		
<b>Fiat Uno DS</b>		
<b>Citroen AX Caban D</b>		
<b>Vauxhall Corsa Beauty 1.5 D</b>		
<b>Renault Clio RL 1.9 D</b>		



Look at the answers for B3/32-2.2

	+	-
<b>Peugeot 106 XRD</b>	<ul style="list-style-type: none"> <li>- spacious inside</li> <li>- excellent noise levels</li> <li>- better finish than the 205</li> </ul>	<ul style="list-style-type: none"> <li>- not enough equipment</li> <li>- foot-well not suitable for tall people</li> </ul>
<b>Fiat Uno DS</b>	<ul style="list-style-type: none"> <li>- plenty of space inside</li> <li>- practical</li> <li>- cheap</li> </ul>	<ul style="list-style-type: none"> <li>- lack of finish and low quality plastics</li> <li>- not very comfortable</li> <li>- very basic equipment</li> <li>- engine vibrations on tick-over</li> </ul>
<b>Citroen AX Caban D</b>	<ul style="list-style-type: none"> <li>- improved interior trim</li> <li>- good driving position</li> <li>- easy-to-reach controls</li> <li>- foot rest</li> <li>- luggage space</li> <li>- 2 vanity mirrors</li> </ul>	<ul style="list-style-type: none"> <li>- rear view mirrors not easy to adjust</li> </ul>
<b>Vauxhall Corsa Beauty 1.5 D</b>	<ul style="list-style-type: none"> <li>- excellent equipment</li> <li>- remarkable instruments</li> <li>- attractive price</li> </ul>	<ul style="list-style-type: none"> <li>- rough suspension</li> <li>- limited space</li> <li>- old-fashioned interior</li> </ul>
<b>Renault Clio RL 1.9 D</b>	<ul style="list-style-type: none"> <li>- excellent comfort and soundproofing</li> </ul>	<ul style="list-style-type: none"> <li>- too little equipment</li> <li>- devoid of trimmings</li> </ul>



Here is the film section of a magazine. Read it, then go to the next page

## *This month's films*

*Our selection by Tim Denver*

- 1/ \*\*\*\* **The village**: by the master of suspense and fear M.Night Shyamalan, a film of profound mystery and strong emotions, richly stylised with many unexpected developments.
- 2/ \*\*\*\* **Life is a miracle**: an excellent Kusturica, in praise of love and humour in the face of the horrors of war, \*\*\*
- 3/ \*\*\* **A Fond Kiss**: Ken Loach's touching and thought-provoking cross-cultural romance, deeply sensitive and moving.
- 4/ \*\*\* **Memories of Murder**: a Korean thriller, remarkably directed and rich in emotions. It offers an incisive analysis of the culture that produced the crime.
- 5/ \*\*\* **Capturing the Friedmans**: an amazing and fascinating documentary, witnessing the tortured interactions of a family in which father and son are accused of terrible child sex crimes.
- 6/ \*\*\* **Ladykillers**: a wonderful remake of the classic black humour film by the amazing Coen brothers.
- 7/ \*\*\* **La Mala Educacion**: an intimate Almodovar, made with painful mastery, full of childhood memories expertly crafted into fiction.
- 8/ \*\* **The Cooler**: a fascinating film about the world of gambling, with a remarkable duet of Alec Baldwin and William H. Macy.
- 9/ \*\* **Fahrenheit 9/11**: the anti-Bush propaganda by Michael Moore, controversial and provocative, describing the actions of the Bush administration in the aftermath of the tragedy.
- 10/ \*\* **Lichter**: this very moving German film describes the dangerous journeys of a few clandestine immigrants from the Eastern bloc.

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## Read the film section of a magazine

**This evening, you want to go to the cinema with a friend.**

**After reading the film section of this magazine, which film(s) are you going to choose?**

Type of film:	Film number(s):
<ul style="list-style-type: none"><li>documentary</li></ul>	
<ul style="list-style-type: none"><li>love story</li></ul>	
<ul style="list-style-type: none"><li>suspense or fear</li></ul>	
<ul style="list-style-type: none"><li>funny</li></ul>	
<ul style="list-style-type: none"><li>concerning social or political issues</li></ul>	
<ul style="list-style-type: none"><li>about childhood</li></ul>	



Look at the answers for B3/32-2.3

**Read the film section of a magazine**

**This evening, you want to go to the cinema with a friend.**

**After reading the film section of this magazine, which film(s) are you going to choose?**

<b>Type of film:</b>	<b>Film number(s):</b>
• documentary	<b>5</b>
• love story	<b>2</b>
• suspense or fear	<b>1, 4</b>
• funny	<b>2, 6</b>
• concerning social or political issues	<b>3, 5, 8, 9, 10</b>
• about childhood	<b>7</b>

