

100 job descriptions brought to life	HOTEL MANAGER	10.5
		Eval.:



Here is the same text but you have to complete it with the right words. The first letter is given, as is the number of letters for each word to be written.

Andrew: Yes, Madam Aria, is there a problem with **r** _____? No? With your **r** _____. Ah! How can I help you? There isn't enough space for all your **l** _____ and you would like to change **f** _____ because of the view... But I have three rooms under **r** _____ at the moment. It's a three **s** ____ hotel, you understand, with a very demanding **c** _____. We have to make improvements from time to time. If the **s** _____ isn't fast enough in the **r** _____, it's because the hotel is full. The **s** _____ are overworked! For the room, I think I have a guest who is leaving earlier than expected... He has a suite which you could take. The **b** ____ will be higher, naturally. Our **e** _____ can't offer a suite for the price of a room. Yes, all right, you'll see with production then. Ah, there's Mr Clintwood in the **l** _____...

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Hotel manager

Andrew Houseman: Yes, Inspector, I have the good fortune to run a 3-star hotel in the town centre. As you can imagine, there is plenty to be done... I have to supervise all the services to make sure everything runs smoothly: the lobby, the restaurant and the floors. But I also spend a lot of time in my office to make strategic decisions, manage the budget, recruit the staff and receive my employees, and take care of the marketing!

.../...



I'm going to have some of the rooms renovated soon... That's right, I have to decide all that: the décor, the paintings, and the furnishings! I am responsible for running my establishment and I must make sure my guests are completely satisfied. So when you ask me if I have seen a "hotel thief" as you say in these walls... no, Inspector! You must understand that I do not have time to watch over the comings and goings of every person here. Go and see my receptionist. Very little escapes her eagle eyes.

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In a similar line of work, Andrew Houseman could also have been a: restaurant manager – receptionist – hotel concierge – management of a reception centre – member of hotel maintenance staff...



A few words relating to a hotel manager's work:

Here is a text using a lot of words from the list. Read it carefully, as you will have to use the same words afterwards.

Accounts	Bill	Budget
Clientele	Contracts	Decision
Employee	Establishment	Floor
Hotel industry	Lobby	Luggage
Maintenance	Management	Profitability
Reception	Renovation	Restaurant
Rooms	Service	Staff
Star	Suite	Supplier

Andrew: Yes, Madam Aria, is there a problem with **reception**? No? With your **room**. Ah! How can I help you? There isn't enough space for all your **luggage** and you'd like to change **floors** because of the view... But I have three rooms under **renovation** at the moment. It's a three **star** hotel, you understand, with a very demanding **clientele**. We have to make improvements from time to time. If the **service** isn't fast enough in the **restaurant**, it's because the hotel is full. The **staff** are overworked! For the room, I think I have a guest who is leaving earlier than expected... He has a suite which you could take. The **bill** will be higher, naturally. Our **establishment** can't offer a suite for the price of a room. Yes, all right, you'll see with production then. Ah, there's Mr Clintwood in the **lobby**...